

Government of the People's Republic of Bangladesh  
Ministry of Labour and Employment  
Admin Section  
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No:40.00.0000.011.25.002.16-904

Date: 13/02/1425  
27/05/2018

To : Chief Accounts Officer  
Ministry of Labour & Employment  
CGA Office Bahaban  
Segunbagicha, Dhaka.

Subject: Participation in "Professional Development Course on Innovation" to be held in Asian Institute of Technology, Thailand from 04-06-2018 to 08-06-2018.

The undersigned is directed to convey the sanction of the following delegation from Ministry of Labour and Employment, Department of Inspection for Factories and Establishments and Department of Labour under the Ministry of Labour and Employment to participate in "Professional Development Course on Innovation" to be held in Asian Institute of Technology, Thailand from 04-06-2018 to 08-06-2018. The particulars of the officials are as below:

01. Mr. Md. Mohidur Rahman, Deputy Secretary, Ministry of Labour and Employment, Dhaka
02. Mrs. Dil Afruza Begum, Deputy Secretary, Ministry of Labour and Employment, Dhaka.
03. Mr. Sukanta Basak, System Analyst, Ministry of Labour and Employment, Dhaka.
04. Mr. Abu Kawsar, Assistant Programmer, Ministry of Labour and Employment, Dhaka.
05. Mr. A K M Salauddin, Assistant Inspector General (General), Department of Inspection for Factories and Establishments, Dhaka.
06. Mr. Md. Salahuddin Mahmud, Deputy Director, Department of Labour, 4 Rajuk Avenue, Dhaka.
07. Dr. Alpana Sarker, Senior Medical Officer ( Current Charge), Labour Welfare Center, Gorashal, Narshindi.
08. Mr. Md Shuzauddowla, Personal Officer, Ministry of Labour and Employment, Dhaka
09. Mr. Md Hannan Sarder, Administrative Officer, Ministry of Labour and Employment, Dhaka
10. Mr. Md Saiful Islam, Personal Officer, Ministry of Labour and Employment, Dhaka

2. The terms and conditions of this sanction are mentioned below:

- i) The visit will commence on 03 June 2018 or from the date of departure;
- ii) The period including transit will be treated as on duty;
- iii) They will draw their usual pay and allowances from Bangladesh in local currency;
- iv) They will leave Thailand for Dhaka on 09 June 2018 or on any date nearby;
- v) On return from abroad they will submit a report to the Secretary, Ministry of Labour and Employment on the activities of the training ;
- vi) Total training fees will be borne by Ministry of Labour and Employment.
- vii) All delegates will get round air ticket, hotel accommodation, daily allowance, transit & terminal charges from their regular budget of 2017-2018 financial year of their respective organization.

3. This Government Order (GO) is issued with the approval of the competent authority.

*Sdt*  
( Shaheen Akhter)  
Deputy Secretary (Admin.)  
Phone: +880 2 9514073  
Email: [dsadmin@mole.gov.bd](mailto:dsadmin@mole.gov.bd)

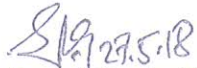
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Copy forwarded for kind information and necessary action to( not in accordance with seniority):

1. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (**Requested to kindly issue a note verbal in this purpose**).
2. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
3. PS to Hon'ble State Minister, Ministry of Labour and Employment, Dhaka.
4. Mr. Md. Mohidur Rahman, Deputy Secretary, Ministry of Labour and Employment, Dhaka
5. P.S to Secretary (Deputy Secretary), Ministry of Labour & Employment, Dhaka.
6. Mr. Sukanta Basak, System Analyst, Ministry of Labour and Employment, Dhaka.
7. Mr. Abu Kawsar, Assistant Programmer, Ministry of Labour and Employment, Dhaka.
8. Mr. Md. Salahuddin Mahmud, Deputy Director, Department of Labour, 4 Rajuk Avenue, Dhaka.
9. Mr. A K M Salauddin, Assistant Inspector General (General), Department of Inspection for Factories and Establishments, Dhaka.
10. Dr. Alpana Sarker, Senior Medical Officer ( Current Charge), Labour Welfare Center, Gorashal, Narshindi.
11. Mr. Md Shuzauddowla, Personal Officer, Ministry of Labour and Employment, Dhaka
12. Mr. Md Saiful Islam, Personal Officer, Ministry of Labour and Employment, Dhaka.
13. Mr. Md. Hannan Sarder, Protocol Officer, Ministry of Labour & Employment, Dhaka.
14. Mr. Fazle Karim, Head Information Technology AIT Extension, Asain Institute of Technology, PO Box 4, Klong Luang, Pathumthani 12120, Thailand.
15. Programmer, please upload [www.mole.gov.bd](http://www.mole.gov.bd)
16. Accounts Officer, Ministry of Labour & Employment, Dhaka.
17. P.O. to Additional Secretary, Ministry of Labour & Employment, Dhaka,.
18. P.O. to Joint Secretary (Admin.), Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
19. PA to Inspector General, Department of Inspection for Factories and Establishments, Dhaka.
20. PA to Director General, Department of Labour, Dhaka.
21. Office Copy.

  
( Shaheen Akhter )  
Deputy Secretary (Admin.)